

Appendix D
Application for Approval of an Improvement Plan
RPOA Architectural Committee

A hardcopy of this application must be filed in duplicate with the Architectural Committee not less than 30 days prior to the contemplated commencement of the project.

Owner: _____

Date: _____ Address: _____

Phone: _____ Cell: _____ Email: _____

Architect: _____ Phone: _____

Contractor: _____ Phone: _____

Proposed Construction Schedule: Start Date: _____ Completion Date: _____ If a new construction or a demolition, \$300 application fee is required. Received: _____

Contractor Certificate of Insurance Received: _____

Projected Cost of Plan:

If \$5,000 or more, a damage deposit of \$500 is required. Received: _____

If a new construction or a demolition, \$1,500 is required. Received: _____

Description of Proposed Plan (may continue on back):

The following information may be required contingent on the scope and type of the project:

- **Landscaping:** Plans showing placement of elements in relation to the house and neighbors' houses, and types and sizes of plants
- **Exterior Decorations, exterior lighting and fixtures, etc.:** photos of, or presentation of actual objects
- **Replacements (for example, roof, siding, driveway):** Specifications and samples of materials and colors
- **New Construction/Demolition:**
 - Site Plan showing to scale the location of all existing and proposed improvements
 - Floor Plans showing room layout and dimensions
 - Drawings showing all exterior elevations with horizontal and vertical dimensions
 - Specification and samples of exterior materials and colors
 - Application fee (\$300) and Owner Indemnification Form
 - Other: _____

Signature of Owner: _____ Date: _____

Owner: _____

Address: _____

Request Number: _____

Types of Approval: The Architectural Committee will respond in writing to the homeowner's proposal within (30) days with one of the following decisions:

Approved:

Approved with the following conditions:

Disapproved for the following reasons (See Section II.D. of Architectural Rules):

Note: If required, a building permit must be obtained from La Plata County prior to beginning construction.

Architectural Committee Member: _____ Date: _____

Architectural Committee Member: _____ Date: _____