

**The Ranch Property Owners Association**  
Board of Directors Meeting  
Agenda  
Jan 16, 2019

Location: Condit house, 30 Brookie Creek  
Start Time: 3:00 p.m.

1. Call to Order
2. Approval of the Minutes for BOD Meeting of Nov 19, 2018
3. Reports of Officers and Standing Committees
  - a. President – Bob Condit
  - b. Secretary – Jeanie Emigh
  - c. Treasurer – Desiree Collins
  - d. Architectural – Florence Short
  - e. Finance – Desiree Collins
  - f. Maintenance – Maureen Tara
  - g. Nominating –
4. Items Requiring Discussion/Action:
5. New Business:
  - a. Results of Reserve Survey and revisions to Reserve Study
  - b. Draft of Annual Assessment letter – Treasurer
  - c. Develop plan for Annual Assessment Mailing - Secretary
6. Old Business:
  - a. Status of draft budget - Treasurer
  - b. Status of Contract with Fredrick Zink & Associates - Treasurer
7. Announcements:
8. Next Meeting Schedule and Location – To Be Determined by the Board
9. Adjournment: